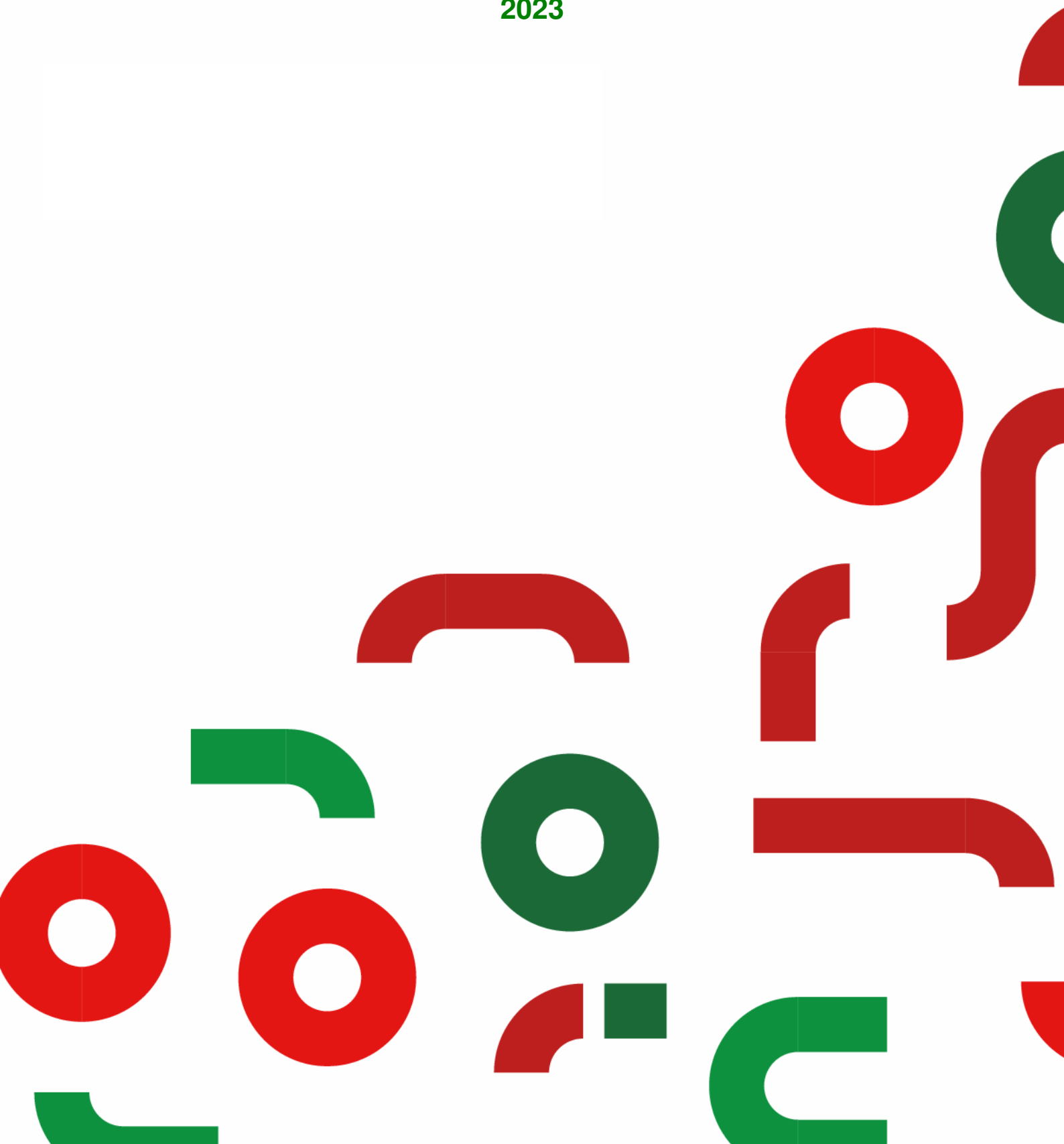




**TWELFTH EDITION
2023**



ITALIAN COUNCIL PROJECT

**PUBLIC CALL FOR THE FUNDING OF CULTURAL PROJECTS
AIMED AT THE NATIONAL AND INTERNATIONAL PROMOTION, PRODUCTION,
KNOWLEDGE, CIRCULATION AND DISSEMINATION OF ITALIAN CONTEMPORARY
CREATIVITY IN THE FIELD OF VISUAL ARTS**

**TWELFTH EDITION
2023**

Italian Council is the programme promoted by the Directorate-General for Contemporary Creativity of the Italian Ministry of Culture for the support, promotion, and dissemination of contemporary Italian art in the world.

**Info at: creativitacontemporanea.beniculturali.it/en/italiancouncil/
Italian Council Secretariat: italiancouncil@cultura.gov.it**

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GENERAL REGULATION

Art. 1 - Premises and objectives

The Directorate-General for Contemporary Creativity (Direzione Generale Creatività Contemporanea del Ministero della Cultura, hereafter called “DGCC”) initiates a public procedure for the funding of projects that promote the international and domestic production, knowledge, and dissemination of contemporary Italian creation in the field of the visual arts and the increase of the public collections of Italian museums. Projects can be proposed by museums, public and private cultural bodies, university institutes, foundations, cultural associations, committees formally established by any other subject with legal personality, provided they are all not for profit and – only in the cases explicitly indicated – by artists, curators, and critics. Funding is delivered on the basis of merit rankings drawn up by a Jury in accordance with the provisions of the Regulations implementing the Italian Council project (Directorial Decree no. 17 of 12 February 2019 registered with the Court of Auditors (Corte dei Conti) on 19 March 2019, *folio* no. 371).

The **main objectives** of the Italian Council programme are:

- To support artistic, critical, and curatorial production, practice, and research at a high level of quality in the area of Italian contemporary creativity, with particular regard to visual art, with an international perspective.
- To promote contemporary Italian art and Italian artists, curators, and critics abroad.
- to foster the creation of international networks for the promotion, the valorisation and the knowledge of Italian contemporary art abroad.
- To support the research and the career development of Italian artists, curators, and critics, with regard to young talents.

Art. 2 - Areas of intervention, subjects involved, partnerships and agreements, restrictions

The call is organised through three specific areas of intervention, articulated as follows:

Area 1 – *International commissions and acquisition of artworks*

- Production and acquisition of new works with related international promotion; acquisition of works whose execution dates back to less than 50 (fifty) years ago with related international promotion (**Section I**).

Area 2 – *International promotion of artists, curators, and critics*

- Funding for the production of a monographic exhibition at a foreign cultural institution (**Section II**).



- Funding for the participation of an artist in a periodic international event, or in a group exhibition at the invitation at a foreign cultural institution (**Section III**).
- Funding for the participation of a critic or curator as *guest curator* in a periodic international event, or in a monographic or group exhibition at a foreign cultural institution (**Section IV**).
- Funding for an international editorial production (**Section V**).
- Funding for promotion and valorisation events linked to the acquisition of one or more works by a living or non-living Italian artist by a foreign museum (**Section VI**).

Area 3 – Development of talents

- Grants for research residences abroad for artists, curators, and critics at an accredited foreign site (**Section VII**).
- International research grants for artists, curators, and critics (**Section VIII**).

Subjects involved

Applicants for all intervention areas may compete individually or, exclusively for the cases as per Sections I, II, III, V and VI, in partnership.

Subjects are defined as follows:

- **Implementing subjects:** the non-profit public or private subjects that carry out the project (individual applicant or lead applicant along with the project partners).
- **Individual applicant:** the party that submits the project and carries it out autonomously. In the case of grants, individual applicant is also referred to as a **candidate**.
- **Lead applicant:** the party that submits the project and makes use of one or more project partners; the lead applicant is the only direct recipient of the funding and is the only party responsible for the project vis-à-vis the Administration, including the monitoring and reporting activities.
- **Project partner:** the party that supports the lead applicant in carrying out some specific project activities and that, in order to carry out these activities, may receive from the lead applicant a minority share of the funding, to be managed directly. The project partner should not be confused with the cultural partner, or the sponsor, or the supplier.
- **Cultural partner:** the party other than the implementing subjects that commits to culturally promote the project and is not a recipient of the funding, even indirectly. All public and private bodies, recognised and not recognised by the regulations in force, may be cultural partners. The DGCC reserves the right to assess the admissibility of the partnership, based on criteria of appropriateness and reliability. For-profit organisations are admitted only in exceptional cases related to the specificities of the project and with a valid justification. For-profit organisations are not admitted as exhibition and/or cultural venues, or as the institutions involved in the residency and research projects of Sections VII and VIII. In any case, commercial art galleries and companies that can be identified as sponsors are not admitted as cultural partners.
- **Co-funder:** a party – with legal or natural personality – committed to economically supporting the project, by delivering to the applicant monetary funding to carry out that





project (*donor o supporter*). A project partner or a cultural partner may also be the project's co-funders.

- **Sponsor:** the party in a commercial establishment committed to economically supporting the project in return for promoting its own brand. The sponsor can't be a project partner or a cultural partner. The DGCC reserves the right to assess the admissibility of the sponsor, based on criteria of appropriateness and reliability. Sponsors do not include private commercial art galleries, even if they represent the artists involved.
- **Technical sponsor:** any private body, profit/non-profit, that supports the project not financially but through total or partial support directly in-kind goods and/or services provided free of charge. The value of the goods and services offered should therefore not be included in the funding or co-funding share of the project budget.
- **Supplier:** is the economic entity that provides a specific service for which it issues a valid tax document. It may neither be an implementing subject (lead applicant or project partner) nor a cultural partner.
- **Involved artists, critics, and curators:** these are the subjects directly promoted by the project and. In the cases referred to Areas 1 and 2 of the call, they can be neither project partners, nor cultural partners, nor co-funders.

Promotion abroad and promotion in Italy

The main objective of the Italian Council programme is the promotion and knowledge of contemporary Italian art and creativity and of Italian artists, curators, and critics abroad. The promotion activities necessarily planned by the projects must be carried out mainly on an international level or have a major impact abroad, in collaboration with foreign cultural institutions active in the contemporary art field.

A "foreign cultural institution" active in the field of contemporary art is defined as a non-Italian cultural institution based beyond the borders of Italy. The following are not eligible as foreign cultural institutions: Italian Embassies, Consulates and Institutes of Culture as Italian entities operating abroad; national cultural institutes or foreign academies in Italy; institutions located in the Vatican City and the Republic of San Marino as enclaves on Italian territory.

Project and cultural partnerships

The objectives of the Italian Council programme include the creation of international networks for the project's production and promotion.

In the cases as per Sections I, II, III, V and VI, the agreement between the **lead applicant** and the **project partner** will be formalised through a **partnership agreement** signed by the legal representatives of all the involved implementing subjects. This agreement can follow the template provided by the Administration through the appropriate section of the Tender Portal and can be downloaded when filling out the application. The agreement must mandatorily contain the identifying data and the legal nature of every party involved; it must regulate the scope, purpose, and duration of the agreement; the commitments, roles, and financial shares managed both by the lead applicant and by each individual partner. The agreement holds DGCC harmless of any



litigation relating to the management and breakdown among the implementing subjects of the delivered funding. Agreements must be accompanied by a copy of the valid identity document of all parties.

The involvement of **cultural partners** does not call for sending a partnership agreement but a formal **letter of commitment** to promote the project, on official letterhead and signed by the Legal Representative or another party suitable for legally committing the entity or institution, in the name of the project's applicant or lead applicant. This letter can follow the template provided by the Administration through the appropriate section of the Tender Portal and can be downloaded when filling out the application. The letter must mandatorily contain the commitment to promote the project and the modalities of such promotional actions.

Partnership agreements or letters of commitment not duly signed by all project partners and/or cultural partners involved are not eligible for evaluation.

Restrictions

Under penalty of exclusion:

- Projects must refer only and exclusively to one of the actions provided for within one of the three intervention areas established in the paragraph above.
- All implementing subjects (individual applicant, or lead applicant and project partner) must meet the same requisites pursuant to Articles 1 and 4;
- Implementing subjects (individual applicant, or lead applicant and project partner) may submit only one proposal.

Moreover:

An institution that is an implementing subject of a project may be a cultural partner of another project. Cultural partners may promote several projects. With reference to Area 1, a museum or public collection may be the recipient of works from several projects.

Artists, curators, or critics (also understood as collectives) may apply individually only to Section VII or VIII of the call but can be involved in other projects related to Sections I, II, III, IV, V and VI, providing that each project is submitted by a different institution.

Art. 3 - Available resources, maximum amount of funding, and restrictions

The resources allocated for this call amount to a total of € 2,000,000.00 (two million of euros); the expenditure coverage is to be applied where there is ascertained availability to Chapter 7707 PG 11 and Chapter 7707 PG 13.

Without prejudice to the right of the Jury to use the resources in a different way, the resources are divided by each intervention area as follows:

INTERVENTION AREAS	ALLOCATED RESOURCES
Area 1 – International commissions and acquisition of artworks	€ 1.000.000,00 (one million/00 euros)
Area 2 – International promotion of artists, curators, and critics	€ 800.000,00 (eight hundred thousand/00 euros)
Area 3 – Development of talents	€ 200.000,00 (two hundred thousand/00 euros)

The amount of the funding is determined by the Jury on the score assigned to the project's quality, taking account of the admissible cost, the project's financial plan and the maximum limits established in the table below:

AREAS OF INTERVENTION AND ACTIONS	MAXIMUM AMOUNT GRANTED <i>Including VAT and charges, if any</i>
Area 1 - International commissions and acquisition of artworks	
Production and acquisition of new works with related international promotion; acquisition of works with related international promotion (Section I)	up to a maximum of € 120,000.00 up to the maximum amount of 80% of the project's total cost
Area 2 - International promotion of artists, curators, and critics	
Funding for the production of a monographic exhibition at a foreign cultural institution (Section II)	up to a maximum of € 80,000.00 up to the maximum amount of 80% of the project's total cost
Funding for the participation of an artist in a periodic international event, or a group exhibition at a foreign cultural institution (Section III)	up to a maximum of € 50,000.00 up to the maximum amount of 80% of the project's total cost

AREAS OF INTERVENTION AND ACTIONS	MAXIMUM AMOUNT GRANTED <i>Including VAT and charges, if any</i>
Area 2 - International promotion of artists, curators, and critics	
Funding for the participation of a critic or curator as guest curator in a periodic international event, or a monographic or group exhibition at a foreign cultural institution (Section IV)	up to a maximum of € 18,000.00 up to the maximum amount of 80% of the project's total cost
Funding for an international editorial production (Section V)	up to a maximum of € 60,000.00 up to the maximum amount of 80% of the project's total cost
Funding for promotion and valorisation events linked to the acquisition of one or more works by a living or non-living Italian artist by a foreign museum (Section VI)	up to a maximum of € 50,000.00 up to the maximum amount of 80% of the project's total cost
Area 3 - Development of talents	
Grant for research residences for artists, curators, and critics at an accredited foreign site (Section VII)	up to a maximum of € 10,000.00
International research grants for artists, curators, and critics (Section VIII)	up to a maximum of € 10,000.00

Co-funding

Except for the cases as per Sections VII and VIII, the applicant is required to declare, under its own responsibility, to be able to cover at least the remaining 20% (twenty percent) of the admissible project costs, which can also be guaranteed by possible co-funders.

With reference to involved subjects as outlined under art. 2, if the co-funding is supported by subjects other than the applicant, the share must be delivered financially and not in kind. Technical sponsorships may be contemplated for the supply of goods and services, but outside the submitted budget.

In the assessment phase, the Jury reserves the right to reduce the amount of the funding for those projects that, although deemed worthy, present an inadequate budget proposal.

Art. 4 - General admissibility requisites

All the implementing subjects and all the subjects directly promoted and supported by the call must meet the admissibility requisites indicated in the following paragraphs.

4.1 – Artists

- Must be Italian citizens or have tax residence in Italy.
- Must be operative in the field of contemporary art and visual culture.
- Must have, in their artistic curriculum, significant national and international experiences.
- In the cases as per Sections VII and VIII, emerging artists at least 18 years of age that have in their artistic curriculum a significant professional experience at national level may apply too. In the cases described in Section VIII, artists must also hold a first level academic diploma (BFA), a three-year degree (BA), or equivalent degrees.

4.2 – Critics and curators

- Must be Italian citizens or have tax residence in Italy.
- Must be operative in the field of contemporary art, criticism, and visual culture.
- Must have, in their artistic curriculum, significant national and international experiences.
- Critic: must be credited with at least one prominent publication on contemporary art, criticism and visual culture topics.
- Curator: must be credited with at least one show in exhibition spaces of national and/or international prominence.
- In the cases as per Sections VII and VIII, emerging curators and critics that have in their curriculum significant professional experience on a national level may apply too. In the cases described in Section VIII, they must also hold a Master's Degree (MA) or equivalent.

4.3 – Italian and/or foreign institutions

- Italian and foreign museum institutions that have carried out activities relating to issues of contemporary art/culture/creativity over the last 2 (two) years, even if non-continuative.
- Non-profit public and private bodies, foundations, university institutes, formally established committees, cultural associations and any other party with legal personality, provided that they are all not for profit, that demonstrate they have carried out activities relating to issues of contemporary art/culture/creativity over the last 2 (two) years, even if non-continuative, and that they have been legally established for at least 2 (two) years at the expiry of the Section of the call they are applying for.

In the case of **collectives** of artists, curators, and/or critics considered as a single author, at least 50% (fifty percent) of the members must possess the requisites as per points 4.1 and 4.2 of this article.

In the cases as per Sections VII and VIII, the applicants taking part as a collective must select one group leader and representative, with which the Administration will maintain relations, and that will be the only party responsible to all affects to them. The representative must be an Italian citizen or have tax residence in Italy.

The collective's activity as single authorship will be attested to by the CV; it is specified that CVs of the individual members will not be accepted. Aggregations of artists, curators, and critics specially established for the submitted project will not be considered collectives.

In the submission phase applicants will have to declare, for themselves and for the other involved subjects, that they meet the requisites pursuant to this article and that:

- They are non-profit organisation.
- They have no pending criminal proceedings.
- They have no criminal convictions that have become res judicata.
- They are not subject to debarment sanctions from public office or other penalties involving the prohibition against contracting with Public Administration.
- They are in compliance with the obligations relating to the payment of taxes, duties, and contributions in accordance with the legislation in force.
- They must accept and comply with all the conditions of the call.

Art. 5 - Procedures and deadlines for submission

The application for funding:

- Must be submitted exclusively using the [Directorate-General for Contemporary Creativity's Tenders Portal](#), following all the instructions therein. Applications received in any form other than the above-mentioned upload platform will not be considered. **Please note that the Italian Council 12 call will be active on the Tender Portal from February 28, 2023.**
- It must contain all the documentation foreseen, for each section, in articles 17.2, 18.2, 19.2, 20.2, 21.2, 22.2, 23.2 and 24.2. In the online application form, the applicant must declare, under his/her own responsibility and aware of the consequences of false declarations pursuant to art. 76 of the Decree of the President of the Republic no. 445 of 28 December 2000, the truthfulness of what is indicated in the proposal.
- It must be drawn up in Italian, or English only if the lead applicant is a foreign institution, by filling in the appropriate online forms and uploading the required documents, following registration on the platform by the legal representative of the applicant/lead partner in the case of Ambits 1 and 2, or by the individual applicant in the case of Ambit 3, following the schedule in the table below. Under penalty of exclusion, the online registration, completion, and submission of the application must be completed no later than the dates and times indicated in the same calendar. The date and time of submission of the application are certified by the portal which, once the deadline for submission has expired, no longer allows access and submission of the application, even if the procedure is in the process of being completed. The system issues a receipt that the application has been uploaded.
- It must be filled in following all the steps indicated in the upload platform, choosing the field and section for which you intend to apply; the individual documents requested may not

weigh more than 5 (five) MB and **only *PDF and *JPG formats are allowed**. It is not possible to modify the application after it has been definitively sent.

Applications can be submitted on the Tender Portal for all three Areas of the Call – Areas 1, 2 and 3, from February 28, 2023 and no later than 5 April, 2023 at 4.00PM CET.

If there are any problems with the uploading of the application, assistance is not guaranteed within 24 (twenty-four) hours before the deadline.

APPLICATIONS SUBMISSION TIMELINE	
From February 28, 2023 to 5 April, 2023 at 4:00PM CET	Area 1 - International commissions and acquisitions of new artworks Area 2 - International promotion of artists, curators, and critics Area 3 - Development of talents

Art. 6 - Application review, evaluation, and ranking list publication

Applications received in accordance with the methods and terms outlined in art. 5 of this call will be firstly verified for correctness and completeness by the DGCC. During this first examination, should documents be lacking, the DGCC reserves the right to request, where applicable, clarifications and supplements relating to the administrative documentation pursuant to Law 241/1990, article 6, as subsequently amended; if the documents requested are not supplemented by the indicated deadlines, the proposal will be excluded from the evaluation.

Project proposals that fail to meet the general admissibility requisites and those indicated in the Sections of this call will not be taken into consideration and will be excluded from the selection.

After the administrative examination, the candidacies deemed admissible will be assessed by the Jury in accordance with the criteria indicated in Sections I-VIII of the call.

The Jury will draw up a ranking for each section within the three areas of intervention. The rankings will be published on DGCC website, for each of the areas of intervention, with the Directorial Decree for this purpose.

The launch and conclusion of the winning projects will follow the schedule below:

Official project launch: no earlier than 30 June, 2023.

Project conclusion: no earlier than 31 August, 2024.

If necessary and for justified needs related to the preliminary investigation stages, the Jury may request an extension of the deadline for publishing the rankings for a period not exceeding 30 days.

Art. 7 - Control and monitoring of the activities

The DGCC monitors the performance of the activities established by each winning project in all its phases and verifies that the project activities are carried out as approved by the Jury or, in case of extensions or variations, expressly accorded by the DGCC.

The DGCC reserves the right to request project reschedules; to carry out checks, verifications, and inspections, with reference to the funded cultural initiatives, at any time and phase of the projects admitted for funding and of the entire procedure, both of documents and via onsite inspections, relying on its own personnel.

The DGCC sees to the checks relating to administration and management, aimed at verifying and ascertaining compliance with the conditions established for obtaining financing, and sees to verifying that the declared costs are real and effectively incurred, and correspond to the accounting documents and the justification documents kept by the recipient. In both the aforementioned cases, if irremediable shortcomings or deviations from the submitted project are found, the DGCC must proceed in accordance with what is established in this Notice in Art. 9 hereunder.

The DGCC must remain extraneous to any relationships that may develop between the applicant and any third parties as a result of the realisation of the projects admitted for funding, as well as to the relationships between the applicant and subjects involved in the project on any grounds, including artists, curators and critics.

Art. 8 - Obligations of the recipient

Beneficiaries of funding must:

- a) Communicate in a timely manner to the DGCC any variation of the project presented and approved by the Jury, via email at: dg-cc.servizio2@pec.cultura.gov.it. The DGCC expresses its opinion on the merits of the variations, after consulting the Jury in cases of structural variations of the project.
- b) Declare that the project is the winner of the Italian Council in all communication material connected to the project, and in all the material disseminated in the press, on the internet, and on social networks, as per the guidelines that will be downloadable from the personal account of the Tender Portal after the results of the Call.
- c) Send to the DGCC at least 6 (six) or more images of the artwork realised or acquired (project as per Area 1. *Increase of public collections*) or of the event or project funded by the Call (projects as per Area 2. *International promotion of artists, curators, and critics* and Area 3. *Development of talents*) free of rights of use and with credits.
- d) In the event of publications of all kinds, at least 6 (six) copies will be sent to the DGCC for the library and the office archive.
- e) Conserve all accounting documents in their offices, pursuant to all civil, fiscal, and tributary regulations, for the period foreseen in these regulations, and make them available for ordinary and extraordinary checks by the Administration.

Art. 9 - Revocation and recovery of financing

The DGCC may proceed to revoke the funding and/or recover any sum paid in the following circumstances:

- a) If the project has not been concluded by the deadlines provided for in Sections 1-8 of this Call, except for any extensions formally granted by the DGCC.
- b) If there are supervening substantial project variations, unless previously required and approved in advance by the DGCC, upon the opinion of the Jury.
- c) If the project is not completed in its entirety as approved by the Jury during the competition or following design variations agreed upon and approved by the DGCC.
- d) In all additional cases provided for in this Notice.

Art. 10 - Acceptance of Regulations and Release of Use

By participating in this call for proposals, applicants accept its rules and regulations, undertake to respect them and to ensure that they are respected by others directly involved in the project.

Applicants also authorise the DGCC to publish information and a description of the project and to make use, free of charge, of all material submitted, for promotional purposes and communication via its information channels.

Art. 11 - Contacts and FAQs (Frequently Asked Questions)

Applicants may request clarifications about the present Call exclusively by submitting written questions at the following e-mail address: italiancouncil@beniculturali.it and following this calendar **no later than 20 March, 2023**.

The Administration will respond within 5 (five) working days, periodically publishing the most frequently asked questions (FAQs) at on the Italian Council page on the DGCC's website by **25 March, 2023**. No responses to queries/clarifications received by different methods and timing will be provided.

Art. 12 - Safeguard clause

In the event of conditions that may obstruct the completion of the call, the DGCC reserves the right to postpone or revoke the announcement, not to proceed with any awarding or to annul any ranking, even definitive, without being liable for any reimbursement or payment to applicants and/or eventual winners.

In any case, until the moment when measures are adopted to release the funding, the DGCC reserves the right to revoke the present call at any time. In no case will applicants, partners and/or artists be entitled to any reimbursement or compensation.



Art. 13 – Reference legislation

For all conditions not explicitly described in this document, reference is to be made to currently applicable legislation, Italian accounting laws and the Regulation of the Italian Council registered on 19 March *foglio* no. 371.

Art. 14 - Controversies

Any controversies that may arise between the Parties in the interpretation and/or fulfilment of the present act will be the exclusive jurisdiction of the Law Courts of Rome.

Art. 15 - Ethical policy

The actions carried out by the DGCC are done with the utmost attention to all the diversities of which contemporary society is composed, in consideration of the fact that art and culture in general are the reflection of such differences.

The DGCC ensures that in the context of the Italian Council programme no form of inequity is applied; rather, any difference of age, race, nationality, gender, sexual orientation and gender identity, as well as the inclusion of minorities and/or of underrepresented groups is widely promoted.

During the evaluation and monitoring phases of the projects, the DGCC also ensures that artists, curators and critics, and in general all the workers involved, are guaranteed optimal working conditions and appropriate remuneration in all the projects supported by the Italian Council, in accordance with the terms of the Call.

Art. 16 - Privacy

In conformance with the content of Regulation (EU) 2016/679 relative to the “protection of natural persons with regard to the processing of personal data” (GDPR), please be informed that all data provided by applicants are collected by the DGCC and processed by its accounting office solely for the purposes of managing the funding to be awarded.

By participating in the call, in accordance with Italian Law n. 196/2003 and Regulation (EU) 2016/679 (GDPR), applicants authorise the organisers to process personal data, also in digital form, and to use this data for all purposes connected with the call. The communication of personal data is obligatory for anyone wishing to participate in this Public Call.

The Data Controller is the Ministry of Culture (via del Collegio Romano, 27 – 00186 Rome, Italy; [contact page](#)). The Responsible of processing is the DGCC (via di San Michele 22 - 00153 Rome, Italy; email: dg-cc@cultura.gov.it). The Data Protection Officer (DPO) can be reached at the following address: Ministry of Culture - Data Protection Officer, via del Collegio Romano 27, 00186 Rome, email: rpd@cultura.gov.it; rpd@pec.cultura.gov.it



SECTIONS

SECTION I

Area 1 - *International commissions and acquisition of artworks* **Production and acquisition of artworks with related international promotion**

Art. 17 - Eligible projects

Types of projects

- a) Projects commissioned by foreign institutions, or by partnerships constituted by Italian and foreign institutions, to increase Italian public collections through the production – also on the occasion of a residency and/or exhibition – by a living artist of Italian citizenship or with tax residence in Italy, with related international and national promotion.
- b) Projects involving acquisitions by foreign institutions, or by partnerships constituted by Italian and foreign institutions, to increase Italian public collections of an artwork by a living artist of Italian citizenship or with tax residence in Italy, or by an artist no longer living, whose execution dates back to the last 50 (fifty) years before the deadline of this call, with related international and national promotion.

Production of new artworks and host collections

The production of a single artistic project, with no limits of expression or of languages, by an Italian artist or an artist with tax residence in Italy is admitted. Particular attention is paid to productions linked to artistic practices and research focused on multidisciplinary, contamination and experimentation between different creative languages. The artistic project may consist of one or more elements (e.g.: a series or a complex installation), to be understood not as autonomous artworks. The artwork may be done in a maximum edition of three plus an artist's proof: only the first of the three can be funded by this call and it will increase the public collection identified in the proposal.

In the cases of artworks done on the occasion of residencies or exhibitions, the amount required for funding them must be less than the production costs of the artwork, which must be held as a priority.

The produced artworks (art. 17, letter a) and the artworks to be acquired (art. 17, letter b) are destined for the increasing of Italian public heritage of Italian museums and cultural venues (state, regional, provincial, and civic), as identified in art. 101 of Legislative Decree no. 42/2004, as amended (“Codice dei Beni Culturali e del Paesaggio”), including those endowed with organisational and budgetary autonomy, and those constituted in the form of foundations, institutions and special companies or managed by private non-profit bodies.

The Jury reserves the right to assess the proposal's consistency with the public collection that will host the artwork and with its cultural program. The entire artistic project produced or acquired thanks to the Italian Council's funding will be destined for a single collection. No proposals that involve the artwork's being hosted in a number of settings will be admitted.

Under penalty of exclusion, by presenting the proposal:

- The individual applicant or lead applicant commits to the exclusive transfer of ownership of the produced artwork to the museum or to the public collection identified.
- The artist involved in the project commits to the exclusive transfer, to the museum or public collection identified, of all the economic rights to the acquired artwork, including the right to use, in accordance with the specifications made in the [PACTA - Protocolli per l'Autenticità, la Cura e la Tutela dell'Arte contemporanea](#) ('Protocols for the Authenticity of, Care for, and Protection of Contemporary Arts').

In the case of acquisition of an artwork by an artist no longer living, the holder of the rights to that artist's artwork will sign the joint declaration; in the event of several heirs, a delegation of powers signed by all the heirs is required, to be attached to the documentation.

The declaration, signed by all the subjects involved and complete with the signers' identity documents, must be attached to the cultural proposal (cf. art. 17.2.3 letter D).

The applicant is obliged to update the museum or public collection identified on all stages of the project and any changes.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Promotion, international dissemination and national valorisation

Under penalty of exclusion, projects must include at least one phase of international promotion of the project, preferably an exhibition, at qualified and accredited institutions located beyond Italian national borders and operating in the field of contemporary art (as examples only: museums, art centres, exhibition spaces, art foundations, etc., provided they are not for profit organisations). Exhibitions located in several locations at the same time are also admissible.

As stated in art. 2 of the Call, it is specified that Embassies, Consulates, and Italian Cultural Institutes are not foreign institutions, but Italian institutions abroad. Foreign cultural institutes and foreign academies located in Italy are also not eligible as foreign cultural institutions.

The phase of national promotion of the project is aimed at promoting knowledge of it in Italy, with particular attention to the phase of acquisition in the public collection. A maximum of 2 (two) national promotion activities are allowed.

International and national promotional actions may include, by way of example: temporary monographic and group exhibitions; participation at periodic international events (Biennials, Triennials, Festivals, etc.) or at related collateral events; collateral events or events linked to the inauguration of exhibitions; presentations or talks to be held also remotely using videoconferencing tools; workshops, public programmes and educational programmes. As for valorisation actions in Italy, these may also include project rooms or theme exhibitions dedicated to the artwork in its final location.

Who may apply

Italian and/or foreign museums, public and private cultural entities, university institutes, foundations, cultural associations, formally constituted committees and other subjects with legal personality, provided they are all not for profit, and whose objective is valorisation, promotion, and/or education in the contemporary arts. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Should the project be presented by a number of implementing subjects, the collaboration must be formalised with a partnership agreement as provided for in art. 2.

From the perspective of international collaboration and networking, if the applicants are Italian, it is **mandatory** to establish a project partnership with one or more foreign cultural institutions.

Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the Call. Promotional events at the museum or public collection identified also require a letter of commitment from the institution itself. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Agreements with the artist

In the case of the production of new works referred to in Article 17, letter a, following the possible award of the grant, the beneficiary (single or lead applicant) is required to submit an agreement or contract entered with the artist promoted by the project. This agreement does not have to follow a predefined model, but must clearly regulate the scope, object and duration of the agreement, the commitment to know and comply with the rules of the call for proposals, as well as the commitments, roles and the various economic amounts allocated to the artist both as fee and for reimbursement of expenses incurred within the project. This agreement must indemnify the DGCC against any dispute. The agreement must be accompanied by a copy of the valid identity document of all the signatories.

Art. 17.1 - Eligible costs, restrictions, and duration of projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the submission, or in charge of the artist.

Eligible costs (by way of example)

- Artwork production expenses, only for cases pursuant to art. 17 letter a: production material, technical staff engaged in the production of the artwork, artist's fee up to 10% (ten percent) of the total project budget.
- Artwork acquisition expenses, only for the cases pursuant to art. 17 letter b.



- Economy class travel and lodging expenses for surveys, research, events, and promotional activities, any visas, permits, and health insurance.
- Expenses for the staff in support of the project: fee for the curator, project manager, coordinators, assistants, consultants, etc. up to 25% (twenty-five percent) of the total project budget. The total fees must be commensurate only with the commitment required for the project, and not with the time duration of the project itself.
- Communications expenses: press office; purchase of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms, and applications, etc.
- Expenses for events and promotion: setup costs, equipment leasing and rental fees, provided they are related exclusively to the project; artworks shipment and insurance fees; expenses for production residence, where applicable; costs for video filming, sound recording, photo shoots; etc.
- Catalogue: printing and distribution expenses; graphic layout expenses; fees for authors, translators, management and editor; copyright; etc.
- Administrative expenses and overheads: insurance fees, expenses for the guarantee where applicable; expenses linked to containing the pandemic emergency; expenses for the administrative staff employed in support of the project (secretarial, business managers, etc.); utilities, consumer materials, stationery and the like, postal charges, etc. up to 10% (ten percent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non-eligible costs (by way of example)

- Purchase of durable goods (including personal computers, tablet, telephones and their hardware, except when they are intrinsic components of the artwork/s) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.
- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties and interest thereon.
- Any form of undocumented work.
- Any expenses not outlaid by the recipient or by the project partners declared in the application, or by the artist.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August 2024**. **In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.**



Please note that promotion activities started and not yet completed may be considered valid, but only expenses incurred up to that moment will be eligible for funding. Started promotion activities must in any case be completed by 2024.

The artwork produced must be formally purchased by the recipient museum, i.e., it must be inventoried, or a similar process, by the date on which the final report is sent. Otherwise the remaining balance will not be paid.

Art. 17.2 - Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of all the implementing subjects, of any cultural partners and of the sponsors; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification by the individual applicant or lead applicant attesting the meeting with the general requisites pursuant to art. 4, of all the implementing subjects and of the involved artist; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016. If present, project partners must also sign a copy of the information notice which will be attached to the application.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

17.2.1 - Project proposal

The project proposal must conform to the objectives of the call, and contain:

- a) Project summary.
- b) Information on the applicant, on any involved project and cultural partners, on any sponsors, and on the artist to be promoted by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- c) Clear and detailed information on the project demonstrating the credibility, concreteness and effective implementation of the proposal; technical data sheet of the artwork to be produced or acquired, indicating the means of exhibition.
- d) Valorisation, promotion, and dissemination activities abroad.
- e) Valorisation activities in Italy.
- f) Communications strategy.
- g) Proposal for an eventual.
- h) For site specific works to be realised in listed public locations, funding is subordinate to the individual or lead applicant's full responsibility for verifying the feasibility of the proposal with all authorities having jurisdiction in protecting existing restrictions, pursuant to art. 21, art. 45, and art. 146 and following of Legislative Decree no. 42/2004 as amended. To this



end, applications must contain copies of the request for *nulla osta* from the Soprintendenza Archeologia Belle Arti e Paesaggio, and an eventual copy of a request for an opinion from the competent municipal authority. If already in possession, a copy of the authorisation can be attached. During the preliminary examination phase, the administration will carry out the necessary enquiries to determine the projects' feasibility.

- i) Detailed production schedule in the form of a Gantt chart.

17.2.2 - Project budget

Applications must include a detailed budget of all the project costs, including VAT, that respect the content of art. 17.1 of the call. The budget must be structured in general or macro-categories and detailed subcategories, following as indicated in the Tenders Portal.

The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.

17.2.3 - Documents

The documentation must contain in full:

- A. Copy of a valid identity document of legal representative of the individual or lead applicant.
- B. Any partnership agreement signed by the legal representatives of all involved parties, as detailed in art. 2 with attached copies of valid identity documents of the signatories. If the lead applicant is Italian, the agreement is mandatory.
- C. Authorisation for the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016, signed by any project partners involved.
- D. Copy of a valid identity document and taxpayer ID of the artist promoted by the project. In the case of an artist no longer living, the identity document may be replaced with the applicant's declaration certifying, under his or her own responsibility, the requisites of the artist in question.
- E. Under penalty of exclusion, declaration signed jointly by the artist, the individual or lead applicant, and the director of the museum or of the public collection, regarding the transfer of ownership and of the rights of economic use of the artwork to the host museum, attached to the signers' identity documents. In the case of an artist no longer living, the signer of the joint declaration will be the holder of the rights to that artist's artwork; in the event of several heirs, a delegation of powers signed by all the heirs is required, to be attached to the documentation (See Form A downloading in the Tender Portal).
- F. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.



Art. 17.3 - Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	MAX POINTS
1. Quality and originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the project's presentation, and of credibility and concreteness in project implementation, with particular reference to the creation of an international network	30
2. Quality of the research project, in relation to the CV of the promoted artist	20
3. Quality and effectiveness of the valorisation and international promotion activities, also in terms of impacts on the artist's career	20
4. Quality, credibility, and experience of the applicants, the institutions, and the partners involved	15
5. Economic consistency based on the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 17.4 - Funding procedures and accounting

17.4.1 - Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount of the funding.

Funding and accounting procedures will observe the following phases:

- **Phase 1:** announcement to the winners of the sum deliberated by the Jury. Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production, upon presentation of a bank or insurance guarantee for an amount equal to the advance. The guarantee must be



submitted following acceptance of the financing granted within the deadline set by the DGCC and will be released upon completion of the project. Italian public bodies and non-resident entities in Italy are exempt from submitting the guarantee.

For Italian public entities and public administrations holding a Treasury payments account may request a maximum advance of 80% (eighty per cent) of the total financing granted.

In cases where an advance payment is not required, 50% (fifty per cent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 17.4.2 letter a requires.

At this stage, the DGCC may request possible rescheduling and project settlements, in particular if the Jury does not grant the full amount of the requested funding.

- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 17.4.2 letter b.

17.4.2 - Accounting procedures

Under penalty of inadmissibility, beneficiaries must present the following documents, which will be specified in greater detail by the DGCC following admission for funding.

a) For Phase 1 only in case no advance payment is required, upon reaching expenses equal to the 50% (fifty per cent) share of the granted funding established by the call:

- A table of all the expenses actually outlaid up to that moment with the funding granted for the realisation of the project.
- A detailed report of the activities carried out and the objectives reached until that moment, complete with any photographic or video documentation, in digital format.

b) For the remaining funding, within 30 (thirty) days from the project's conclusion:

- A table of all the expenses actually outlaid up to that moment for the realisation of the project, including the share of co-funding and any advance payment received.
- The [PACTA certificate](#). In the sole case of the acquisition of a work (Article 17 letter b), and in the particular case of deceased artists, please provide the certificate of authenticity.
- A copy of an inventory slip, or similar document, from the Museum that acquires the artwork.
- A detailed description of the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the communications and promotion initiatives carried out, attaching the press release for the events and/or any links to the press release.
- At least 6 (six) images of the artworks produced and of the activities carried out, free of rights of use and with eventual credits, to be used for the communication of the projects on the DGCC's channels.

The DGCC supplies the remaining funding after verification.



If a minority share of the funding is managed directly by the project partner or by the artist (in the case of the artist, only if this is specified in the agreement between the artist and the proposer), the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the project partner or by the artist, in accordance with the terms and procedures that shall be provided by the DGCC.

SECTION II

Area 2 - *International promotion of artists, curators and critics* **Funding for the production of a monographic exhibition at a foreign cultural institution**

Art. 18 - Eligible projects

Types of projects

Projects that involve a monographic exhibition dedicated to a single living artist of Italian citizenship or with tax residence in Italy, or to a single Italian non-living artist whose activity dates back to the last 50 (fifty) years before the deadline of this call, at public or private, not for profit foreign cultural institutions accredited in the area of the contemporary arts, lasting no less than 30 (thirty) days beyond the press office and media relations activities, and the promotional-related activities (including but not limited to: talks, workshops, catalogue, etc.).

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Who may apply

Italian and/or foreign museums, public and private cultural entities, university institutions, foundations, cultural associations, formally constituted committees and any other subject with legal personality, provided they are all not for profit, and whose main objective is the promotion of contemporary arts. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Should the project be presented by a number of implementing subjects, the collaboration must be formalised with a partnership agreement as provided for in art. 2. Under penalty of exclusion, if the applicant is Italian, a letter of invitation from the foreign institution that hosts the exhibition, or a formal agreement, is mandatory (cf. art. 18.2.3 letter b).

Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the call. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 18.1 - Eligible costs and duration of the projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the application, or in charge of the artist involved.

Eligible costs (by way of example)

- Exhibition production costs: setup and dismantling; equipment leasing and rental fees, provided they are related exclusively to the project; artworks shipment and insurance fees; technical staff (technicians, fitters, assistants, etc.).
- Economy class travel and lodging expenses for surveys, research, events, and promotional activities, any visas, permits, and health insurance.
- Expenses for the staff in support of the project: fee for the curator, the project manager, coordinators, organisers, assistants, consultants etc. up to 25% (twenty-five percent) of the total project budget. The total fees must be commensurate only with the commitment required for the project, and not with the time duration of the project itself.
- Communications expenses: press office; purchase of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms or applications, etc.
- Expenses for events and promotion: equipment leasing and rental fees, provided they are related exclusively to the activities; costs for video filming, sound recording, photo shoots; etc.
- Catalogue: printing and distribution expenses; graphic layout costs; fee for authors, translators, management and editor; copyright; etc.
- Administrative expenses and overheads: insurance fees, expenses for the guarantee where applicable; expenses linked to containing the pandemic emergency; expenses for the administrative staff employed in support of the project (secretarial, business managers, etc.); utilities, consumer materials, stationery and the like, postal charges, etc., up to 10% (ten per cent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non eligible costs (by way of example)

- Production and/or acquisition costs for artworks, or site-specific artworks or installations. These costs can be included in the project budget but must at any rate be in charge of the applicant.
- Artist fee, which must at any rate be guaranteed by the applicant and included in the project budget.
- Purchase of durable goods (including personal computers, tablet, telephones, and their hardware, except when they are intrinsic components of the artwork) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.
- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties, and interest thereon.
- Any form of undocumented work.



- Any expenses not outlaid by the recipient or by the project partners declared in the application, or by the artist.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant, and must be completed in all its phases **by 31 August, 2024**.

In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.

18.2 - Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of the implementing subjects, of the foreign cultural institution involved in the project (when different from the applicant), of any cultural partners and of the sponsors; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification by the individual applicant or lead applicant attesting the meeting with the general requisites pursuant to art. 4, of all the implementing subjects and of the involved artist; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016. If present, project partners must also sign a copy of the information notice which will be attached to the application.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

18.2.1 - Project proposal

The project proposal must conform to the objectives of the call and contain:

- a) Project summary.
- b) Information on the applicant, on the foreign cultural institution that hosts the exhibition (when different from the applicant), on any project and cultural partners involved, on any sponsors and on the artist to be promoted, by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- c) Clear and detailed information on the exhibition project.
- d) Promotional activities and events linked to the project.
- e) Communication strategy.
- f) Proposal for catalogue, when planned.
- g) Detailed schedule of the project in the form of a Gantt chart.



18.2.2 - Project budget

Applications must include a detailed budget of all the project costs, including VAT, that respect the content of art. 18.1 of the call. The budget must be structured in general or macro-categories and detailed subcategories, following as indicated in the Tenders Portal. The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.

18.2.3 - Documents

The documentation must contain in full:

- A. Copy of a valid identity document of legal representative of the individual or lead applicant.
- B. Under penalty of exclusion, if the applicant differs from the foreign institution that hosts the event, a letter of invitation from the foreign cultural institution involved or a formal agreement.
- C. Any partnership agreement signed by the legal representatives of all involved parties, as detailed in art. 2, with attached copies of valid identity documents of the signatories.
- D. Authorisation for the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016, signed by any project partners involved.
- E. Copy of a valid identity document and taxpayer ID of the artist promoted by the project. In the case of an artist no longer living, the identity document may be replaced with the applicant's declaration certifying, under his or her own responsibility, the requisites of the artist in question.
- F. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.

18.3 - Evaluation of proposals

As indicated in art. 6, applications received by the deadlines specified in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	MAX POINTS
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the presentation, with particular reference to the development of an international network and to the effectiveness of the exhibition	30

CRITERION	MAX POINTS
2. Artistic quality of the project in relation to the CV of the artist promoted	20
3. Quality and effectiveness of the exhibition and related activities, in terms of international visibility and impact on the artist's career	20
4. Quality, credibility and experience of the hosting Institution, of the applicant, of the institutions and partners involved	15
5. Economic consistency of the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 18.4 - Funding procedures and accounting

18.4.1 - Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount.

Funding and accounting procedures will observe the following phases:

- Phase 1:** announcement to the winners of the sum deliberated by the Jury.
 Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production, upon presentation of a bank or insurance guarantee for an amount equal to the advance. The guarantee must be submitted following acceptance of the financing granted within the deadline set by the DGCC and will be released upon completion of the project. Italian public bodies and non-resident entities in Italy are exempt from submitting the guarantee. For Italian public entities and public administrations holding a Treasury payments account may request a maximum advance of 80% (eighty per cent) of the total financing granted.
 In cases where an advance payment is not required, 50% (fifty percent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 18.4.2 letter a requires.



At this stage, the DGCC may request possible rescheduling and project settlements, in particular if the Jury does not grant the full amount of the requested funding.

- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 18.4.2 letter b.

18.4.2 - Accounting procedures

Under penalty of inadmissibility, beneficiaries must present the following documents, which will be specified in greater detail by the DGCC following admission for funding.

a) For Phase 1 only in case no advance payment is required, upon reaching expenses equal to the 50% (fifty per cent) share of the granted funding established by the call:

- A table of all the expenses actually outlaid up to that moment with the funding granted for the realisation of the project.
- A detailed report of the activities carried out and the objectives reached until that moment, complete with any photographic or video documentation, in digital format.

b) For the remaining funding, within 30 (thirty) days from the project's conclusion:

- A table of all the expenses actually outlaid for the realisation of the project, including the share of co-funding and any advance payment received.
- A detailed report of the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the communication and promotion initiatives carried out, attaching the press release for the events and/or any links to the press release.
- At least 6 (six) images of the artist's project, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

The DGCC supplies the remaining funding after verification.

If a minority share of the funding is managed directly by the project partner, or by the artist (in the case of the artist, only if this is specified in the agreement between the artist and the applicant), the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the project partner or the artist, in accordance with the terms and procedures that shall be provided by the DGCC.



SECTION III

Area 2 – International promotion of artists, curators, and critics **Funding for an artist’s participation in a periodic international event or in a group exhibition at a foreign cultural institution**

Art. 19 - Eligible projects

Types of projects

Projects that include the participation of a single living artist of Italian citizenship or with tax residence in Italy in periodic international cultural events (including but not limited to: Biennials, Triennials, Festivals, etc.) or in group exhibitions at accredited foreign cultural institutions, lasting no less than 30 (thirty) days beyond the press office and media relations activities, and the promotional-related activities (including but not limited to: talks, workshops, catalogue, etc.). **Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.**

Admissible projects also include participation in collateral events, provided they are part of the official programme.

Under penalty of exclusion, if the applicant is not the foreign institution organising the event, this participation must be demonstrated by the letter of invitation from the foreign institution involved in the project (cf. art. 19.2.3 letter b).

Who may apply

Italian and/or foreign museums, public and private cultural entities, university institutes, foundations, cultural associations, formally constituted committees and any other with legal personality, provided they are all not for profit and whose main objective is the promotion of contemporary arts, who formally invite an Italian artist to an international exhibition event as described in the previous paragraph. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Should the project be presented by a number of implementing subjects, the collaboration must be formalised with a partnership agreement as provided for by art. 2. The participation of cultural partners in the national and international promotion involves a letter of commitment as detailed in art. 2. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 19.1 - Eligible costs and duration of the projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the application, or in charge of the artist involved.

Eligible costs (by way of example)

- Production costs: setup and dismantling costs; equipment leasing and rental fees, provided they are related exclusively to the project; artworks shipment and insurance fees; technical staff (technicians, fitters, assistants, etc.).
- Economy class travel and lodging expenses for surveys, research, events, and promotional activities, any visas, permits, and health insurance.
- Expenses for the staff in support of the project: fee for the curator, project manager, coordinators, assistants, consultants, etc. up to 25% (twenty-five percent) of the total project budget. The total fees must be commensurate only with the commitment required for the project, and not with the time duration of the project itself.
- Communications expenses (project's share): press office; purchases of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms applications, etc.
- Expenses for events and promotion (project's share): equipment leasing and rental fees, provided they are related exclusively to the activities; costs for video filming, sound recording, photo shoots; etc.
- Catalogue (project's share): printing and distribution costs; graphic layout; fee for authors, translators, managers or editors; copyright; etc.
- Administrative expenses and overheads: insurance fees, expenses for the guarantee where applicable; expenses linked to containing the pandemic emergency, etc. up to 10% (ten percent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non eligible costs (by way of example)

- Production and/or acquisition costs for artworks, or site-specific artworks or installations. These costs can be included in the project budget but must at any rate be in charge of the applicant.
- Artist fee, which must at any rate be guaranteed by the applicant and included in the project budget.
- Purchase of durable goods (including personal computers, tablet, telephones, and their hardware, except when they are intrinsic components of the artwork) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.



- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties, and interest thereon.
- Any form of undocumented work.
- Expenses not outlaid by the recipient or by the project partners, declared in the application presentation phase, or by the artist.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024.**

However, with regard to Section III, please note that it is sufficient if the event has already been started or is ongoing by 31 August, 2024.

In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.

19.2 - Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of the implementing subjects, of the foreign cultural institution that hosts the exhibition or event (when different from the applicant), of any cultural partners and of the sponsors; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification by the individual applicant or lead applicant attesting the meeting with the general requisites pursuant to art. 4, of all the implementing subjects and of the involved artist; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016. If present, project partners must also sign a copy of the information notice which will be attached to the application.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

19.2.1 - Project proposal

The project proposal must conform to the objectives of the call and contain:

- a) Project summary.
- b) Information on the applicant, on the foreign cultural institution that hosts the group exhibition or the international event (when different from the applicant), on any project and cultural partners involved, on any sponsors and on the artist to be promoted, by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.





- c) Clear and detailed information on the project demonstrating the credibility, concreteness, and effective implementation of the proposal; strategy for exhibiting the artwork.
- d) Promotional activities and events related to the project.
- e) Communication strategy.
- f) Proposal for catalogue, when planned.
- g) Detailed schedule of the project, in the form of a Gantt chart.

19.2.2 - Project budget

Applications must include a detailed budget of the project costs, including VAT, that respect the content of art. 19.1 of the call. The budget must be structured in general or macro-categories and detailed subcategories, following as indicated in the Tenders Portal. **The project budget must refer exclusively to the artist's participation, and not to the whole event or exhibition. The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.**

19.2.3 - Documents

The documentation must contain in full:

- A. Copy of a valid identity document of legal representative of the individual or lead applicant.
- B. Under penalty of exclusion, letter of invitation from the foreign cultural institution that hosts the exhibition or the event (when different from the applicant).
- C. Any partnership agreement signed by the legal representatives of all involved parties, as detailed in art. 2, with attached copies of valid identity documents of the signatories.
- D. Authorisation for the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016, signed by any project partners involved.
- E. Copy of a valid identity document and taxpayer ID of the artist promoted by the project.
- F. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.

19.3 - Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:



CRITERION	MAX POINTS
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the presentation, with particular reference to the development of an international network	30
2. Artistic quality of the project in relation to the CV of the artist promoted	20
3. Quality and effectiveness of the event or show and related activities, in terms of international visibility and impact on the artist's career	20
4. Quality, credibility and experience of the hosting Institution, of the applicant, of the professionals, institutions and partners involved	15
5. Economic consistency of the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 19.4 – Funding procedures and accounting

19.4.1 – Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount.

Funding and accounting procedures will observe the following phases:

- **Phase 1:** announcement to the winners of the sum deliberated by the Jury.
Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production, upon presentation of a bank or insurance guarantee for an amount equal to the advance. The guarantee must be submitted following acceptance of the financing granted within the deadline set by the DGCC and will be released upon completion of the project. Italian public bodies and non-resident entities in Italy are exempt from submitting the guarantee.
For Italian public entities and public administrations holding a Treasury payments account may request a maximum advance of 80% (eighty per cent) of the total financing granted.



In cases where an advance payment is not required, 50% (fifty percent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 19.4.2 letter a requires.

At this stage, the DGCC may request possible rescheduling and project settlements, in particular if the Jury does not grant the full amount of the requested funding.

- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 19.4.2 letter b.

19.4.2 – Accounting procedures

Under penalty of inadmissibility, recipients must present the following documents, which will be specified in greater detail in accordance with the terms and procedures provided by the DGCC.

a) For Phase 1 only in case no advance payment is required, upon reaching the shares established by the call:

- A table of all the expenses actually outlaid up to that moment with the funding granted for the realisation of the project.
- A detailed report of the activities carried out and the objectives reached until that moment, accompanied by any photographic or video documentation, in digital format.

b) For the remaining funding, within 30 (thirty) days from the project's conclusion:

- A table of all the expenses actually outlaid for the realisation of the project, including the share of co-funding and any advance payment received.
- A detailed report of the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the communication and promotion initiatives carried out, attaching the press release for the events and/or any links to the press release.
- At least 6 (six) images of the artist's project, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

The DGCC supplies the remaining funding after verification.

If a minority share of the funding is managed directly by the project partner, or by the artist (in the case of the artist, if this is specified in the agreement between the artist and the applicant), the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the project partner or the artist, in accordance with the terms and procedures that shall be provided by the DGCC.



SECTION IV

Area 2 – *International promotion of artists, curators and critics* **Funding for the participation of a critic or curator as guest curator in a periodic international event, or a monographic or group exhibition at a foreign cultural institution**

Art. 20 – Eligible projects

Types of projects

Projects that include the participation of a critic or curator of Italian citizenship or with tax residence in Italy as a guest curator in periodic international cultural events (as an example: Biennials, Triennials, festivals, etc.), in monographic or group exhibitions at accredited foreign cultural institutions, lasting no less than 30 (thirty) days beyond the press office and media relations activities, and the promotional-related activities (including but not limited to: talks, workshops, catalogue, etc.). Admissible projects also include participation in collateral events, provided they are part of the official programme.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Who may apply

Foreign museums, public and private cultural entities, foundations, cultural associations and any other subject with legal personality, provided they are all not for profit and whose main objective is the promotion of contemporary arts, who formally invite an Italian curator or critic to an international exhibition event as described in the previous paragraph. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the Call. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 20.1 – Eligible costs and duration of the projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the application, or in charge of the critic/curator.

Eligible costs (by way of example)

- Economy class travel and lodging expenses for surveys, research, setup and dismantling, opening and promotional activities, any visas, permits, and health insurance (for the curator or critic only).
- Reimbursement for board, referable to three meals per day, related to the activities above, for the critic/curator only (for the curator or critic only).
- Communications expenses: press office; purchases of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms applications, etc. up to 25% (twenty-five percent) of the total communications costs of the project.
- Catalogue: printing and distribution costs; graphic layout; fee for authors, translators, managers, or editors; copyright; etc. up to 25% (twenty-five percent) of the total cost of the catalogue.
- Administrative expenses and overheads: insurance fees; visa; expenses linked to containing the pandemic emergency, up to 10% (ten percent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non eligible costs (by way of example)

- Curator or critic fee, which must at any rate be guaranteed by the applicant and included in the project budget.
- Purchase of durable goods (including personal computers, tablet, telephones, and their hardware, except when they are intrinsic components of the artwork) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.
- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties and interest thereon.
- Any form of undocumented work.
- Any expenses not outlaid by the recipient, or by the curator or critic.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024.**

However, with regard to Section IV, please note that it is sufficient if the event has already been started or is ongoing by 31 August, 2024.

In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.

Art. 20.2 – Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of the applicant and of any cultural partners and sponsors involved; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification the applicant attesting the meeting with the general requisites pursuant to art. 4; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

20.2.1 – Project proposal

The project proposal must conform to the objectives of the call and contain:

- a) Project summary.
- b) Information on the applicant, on any cultural partners involved, on any sponsors and on the curator or critic to be promoted, by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- c) Clear and detailed information on the exhibition or international event that involves the curator or critic.
- d) Promotional activities and events linked to the project, communication strategy.
- e) Proposal for catalogue, when planned.
- f) Detailed schedule of the project in the form of a Gantt chart.

20.2.2 – Project budget

Applications must include a detailed budget of the project costs, including VAT, that respect the content of art. 20.1 of the call. The budget must be structured in general or macro-categories and detailed subcategories. **The project budget refers exclusively to the participation of the curator or critic, and not to the whole event or exhibition.** The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.

20.2.3 – Documents

The documentation must contain in full:

- A. Copy of a valid identity document of the legal representative of the applicant.
- B. Copy of the letter of invitation to the curator or critic from the foreign cultural institution (i.e., the applicant).
- C. Copy of a valid identity document and taxpayer ID of the curator or critic promoted by the project.

- D. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.

20.3 – Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	MAX POINTS
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the project's presentation, with particular reference to international visibility	30
2. Artistic quality of the project in relation to the CV of the critic or curator promoted	20
3. Quality and effectiveness of the event in terms of international visibility and promotion of the curator or critic	20
4. Quality, credibility and experience of the applicant, of the institutions and partners involved	15
5. Economic consistency of the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen. The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 20.4 – Funding procedures and accounting

20.4.1 – Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount.

Funding and accounting procedures will observe the following phases:

- **Phase 1:** announcement to the winners of the sum deliberated by the Jury.



Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production. In cases where an advance payment is not required, 50% (fifty percent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 20.4.2 letter a requires.

At this stage, the DGCC may request possible rescheduling and project settlements, in particular if the Jury does not grant the full amount of the requested funding.

- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 20.4.2 letter b.

20.4.2 – Accounting procedures

Under penalty of inadmissibility, recipients must present the following documents, which will be specified in greater detail in accordance with the terms and procedures provided by the DGCC.

a) For Phase 1, only in case no advance payment is required, upon reaching the shares established by the call:

- A table of all the expenses actually outlaid up to that moment with the funding granted for the realisation of the project.
- A detailed report of the activities carried out and the objectives reached until that moment, accompanied by any photographic or video documentation, in digital format.

b) For the remaining funding, within 30 (thirty) days from the project's conclusion:

- A table of all the expenses actually outlaid for the realisation of the project, including the share of co-funding and any advance payment received.
- A detailed report of the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the communication and promotion initiatives carried out, attaching the press release for the events and/or any links to the press release.
- At least 6 (six) images of the project, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

The DGCC supplies the remaining funding after verification.

If a minority share of the funding is managed directly by the curator or critic (if this is specified in the agreement between the curator or critic and the applicant), the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the curator or critic, in accordance with the terms and procedures that shall be provided by the DGCC.





SECTION V

Area 2 – *International promotion of artists, curators, and critics* Funding for an international editorial production

Art. 21 – Eligible projects

Types of projects

International editorial projects related to Italian contemporary art of the past 50 (fifty) years dating back from the deadline of this call, to be published in English and/or Italian and/or other language in two separate editions as well, and their promotion and distribution outside of Italy.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Projects that involve non-Italian publishing houses and that include sectoral libraries in the international distribution plan will be positively evaluated.

Please note that digital publishing products for electronic reading media and/or web pages are also eligible. Podcast productions and/or audio content are also eligible if they are accessible to the public through podcasting channels with wide international and national distribution.

Projects concerning the following are admitted:

- A publication (or audio content) dedicated to aspects and problems related to Italy's art, visual culture, and to its historical and artistic debate over the past 50 (fifty) years.
- A monograph dedicated either to living artists of Italian citizenship or with tax residence in Italy, or Italian non-living artists whose activity dates within the last 50 (fifty) years from the deadline of this call.
- A publication (or audio content) of a living artist and/or curator and/or critic, of Italian citizenship or with tax residence in Italy, concerning his or her research and/or practice ('concept book').

Who may apply

Italian and/or foreign museums, public and private cultural entities, university institutes, foundations, cultural associations, formally constituted committees and any other subject with legal personality, provided they are all not for profit and whose main objective is the promotion and /or education in the field of contemporary arts. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Should the project be presented by a number of implementing subjects, the collaboration relationship must be formalised with a partnership agreement as provided for in art. 2.

The participation of cultural partners in national and international promotion involves a letter of commitment as detailed in art. 2.

Under penalty of exclusion, if the applicants are Italian, the letter from a foreign institution that is cultural partner involved in the project is mandatory.



Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

It should be noted that the publisher of the publication (or audio content) is intended as a supplier of a service (cf. art. 2) and cannot be either an implementing body (individual applicant, lead applicant or project partner) or a cultural partner, even in the case of a non-profit organisation.

Art. 21.1 – Eligible costs and duration of the projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the application.

Eligible costs (by way of example)

- Production costs: fees for authors, translators, management and editor; copyright; printing and distribution expenses; graphic layout expenses; etc.
- National and international distribution costs.
- Economy class travel and lodging expenses for events and promotional activities, any visas, permits, and health insurance.
- Expenses for the project's support personnel: fee for the project manager, coordinators, assistants up to 25% (twenty-five percent) of the total project budget. The total fees must be commensurate only with the commitment required for the project, and not with the time duration of the project itself.
- Communications expenses: press office; purchases of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms, and applications, etc.
- Expenses for events and promotion: equipment leasing and rental fees, provided they are related exclusively to the activities; costs for video filming, sound recording, photo shoots; etc.
- Administrative expenses and overheads: expenses for the guarantee where applicable; expenses linked to containing the pandemic emergency; expenses for the administrative staff employed in support of the project (secretarial, business managers, etc.); utilities, consumer materials, stationery and the like, postal expenses, etc. up to the 10% (ten percent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non eligible costs (by way of example)

- Purchase of durable goods (including personal computers, scanners, tablet, telephones and their hardware, except when they are intrinsic components of the artwork) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.
- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties, and interest thereon.
- Any form of undocumented work.
- Any expenses not outlaid by the recipient or by the project partners declared in the application.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024**.

Please note that promotion activities started and not yet completed may be considered valid, but only expenses incurred up to that moment will be eligible for funding. Started promotion activities must in any case be completed by 2024.

By the deadline, the publication must be edited, and copies sent to the DGCC. Otherwise, the remaining balance will not be paid.

In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.

Art. 21.2 – Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of the implementing subjects, of any cultural partners and sponsors involved; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification by the individual or lead applicant attesting the meeting with the general requisites pursuant to art. 4, of all the implementing subjects; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016. If present, project partners must also sign a copy of the information notice which will be attached to the application.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

21.2.1 – Project proposal

The project proposal must conform to the objectives of the call, and contain:

- a) Project summary.
- b) Information on the applicant, on any project and cultural partners involved, on any sponsors, on the curators of the editorial project, on any artists/curators/critics/scholars involved, by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- c) Clear and detailed information on the project demonstrating the credibility, concreteness, and effective implementation of the editorial project, including synopsis, title, format, number of pages, images, if any, circulation, authors and/or curators of the publication, planned contributions, national and international distribution plan including sectoral libraries.
- d) Clear and detailed information on the promotion and valorisation activities abroad.
- e) Communications strategy.
- f) Detailed production schedule in the form of a Gantt chart.

21.2.2 – Project budget

Applications must include a detailed budget of the project costs, including VAT, that respect the content of art. 21.1 of the call. The budget must be structured in general or macro-categories and detailed subcategories, following as indicated in the Tenders Portal. The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.

21.2.3 – Documents

The documentation must contain in full:

- A. Copy of a valid identity document of legal representative of the individual or lead applicant.
- B. Any partnership agreement signed by the legal representatives of all involved parties, as detailed in art. 2, with attached copies of valid identity documents of the signatories.
- C. Authorisation for the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016, signed by any project partners involved.
- D. Letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2. Under penalty of exclusion, if the applicants are Italian, at least 1 (one) letter of commitment from a foreign cultural partner of the project is mandatory.

Art. 21.3 – Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	MAX POINTS
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the presentation, with particular reference to the development of an international network	30
2. Scientific quality and originality of the project in relation to the subject, to the authors involved, to any artis/curator/critic promoted, to the value of the publication on an international level	20
3. Quality of the publisher on an international level and in terms of effectiveness of the promotion, valorisation and distribution of the publication	20
4. Quality, credibility and experience of the applicant, of the institutions and partners involved	15
5. Economic consistency of the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen. The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 21.4 – Funding procedures and accounting

21.4.1 – Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount.

Funding and accounting procedures will observe the following phases:

- **Phase 1:** announcement to the winners of the sum deliberated by the Jury.
Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production, upon presentation of a bank or insurance guarantee for an amount equal to the advance. The guarantee must be



submitted following acceptance of the financing granted within the deadline set by the DGCC and will be released upon completion of the project. Italian public bodies and non-resident entities in Italy are exempt from submitting the guarantee.

For Italian public entities and public administrations holding a Treasury payments account may request a maximum advance of 80% (eighty per cent) of the total financing granted.

In cases where an advance payment is not required, 50% (fifty per cent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 21.4.2 letter a requires.

At this stage, the DGCC may request possible rescheduling and project settlements, in particular if the Jury does not grant the full amount of the requested funding.

- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 21.4.2 letter b.

21.4.2 – Accounting procedures

Under penalty of inadmissibility, recipients must present the following documents, which will be specified in greater detail in accordance with the terms and procedures provided by the DGCC.

a) For Phase 1 only in case no advance payment is required, upon reaching the shares established by the call:

- A table of all the expenses actually outlaid up to that moment with the funding granted for the realisation of the project.
- A detailed report of the activities carried out and the objectives reached until that moment, accompanied by any photographic or video documentation, in digital format.

b) For the remaining funding, within 30 (thirty) days from the project's conclusion:

- A table of all the expenses actually outlaid for the realisation of the project, including the share of co-funding and any advance payment received.
- A detailed report of the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the communication and promotion initiatives carried out, attaching the press release for the events and/or any links to the press release.
- At least 6 (six) images of the publication and the related activities carried out, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.
- At least 6 (six) copies of the publication.

The DGCC supplies the remaining funding after verification. If a minority share of the funding is managed directly by the project partner, the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the project partner, in accordance with the terms and procedures that shall be provided by the DGCC.



SECTION VI

Area 2 – International promotion of artists, curators, and critics **Funding for promotion and valorisation events linked to the acquisition** **of one or more works by an Italian artist by a foreign museum**

Art. 22 – Eligible projects

Types of projects

Projects of collateral activities relating to the purchase – recent or in progress – by a museum or by a collection open to the foreign public. The acquisition must concern one or more works whose execution dates back to less than 50 (fifty) years before the deadline of this call, of a single artist, Italian or with tax residence in Italy, living or no longer living, whose artistic production is significant for the history of contemporary art.

The acquisition procedure can be in progress at the moment of the application. Promotion and valorisation projects relating to concluded acquisitions are also admissible, provided these occurred within 6 (six) months prior to the deadline of the call.

The acquisition may in no way, even partially, be covered by the funding of the Italian Council.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Eligible projects may concern:

- An exhibition linked to the acquisition, with related catalogue.
- A publication concerning the acquired artwork(s).
- Other promotion and valorisation actions such as performances, talks, conferences, study days, teaching activities, workshops, collateral events.

Projects must involve at least one activity of promotion and valorisation of the acquisition in Italy and/or in collaboration with Italian Cultural Institutes abroad. Activities may include, by way of example, talks, conferences, study days, collateral events.

Who may apply

Foreign museums, public and private cultural entities, university institutes, foundations, and other subjects with legal personality, provided they are not for profit and host contemporary art collections. The application may also be presented in partnership with similar Italian institutions. Please note that individuals may not apply or be project partners.

Partnerships and agreements

Should the project be presented by a number of implementing subjects, the collaboration must be formalised with a partnership agreement as provided for in art. 2.

Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the Call. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 22.1 – Eligible costs, restrictions and duration of projects

Are considered eligible for funding only the expenses for the technical and scientific production of the project in charge of the recipient or the project partner/s declared in the application.

Eligible costs (by way of example)

- Economy class travel and lodging expenses for events and promotional activities, any visas, permits, and health insurance.
- Expenses for the staff in support of the project: fees for the curator, project manager, coordinators, assistants, consultants, etc. up to 25% (twenty-five per cent) of the total project budget. The total fees must be commensurate only with the commitment required for the project, and not with the time duration of the project itself.
- Communications expenses: press office; purchase of advertising spaces; social media management; graphic design; costs for creating and managing the website, platforms, and applications, etc.
- Expenses for promotion and valorisation activities: setup, equipment leasing and rental fees, provided they are related exclusively to the project; artworks shipment and insurance fees; costs for video filming, sound recording, photo shoots; etc.
- Publication (if any): printing and distribution expenses; graphic layout expenses; fees for authors, translators, management and editor; copyright; etc.
- Administrative expenses and overheads: insurance fees, expenses for the guarantee where applicable; expenses linked to containing the pandemic emergency; expenses for the administrative staff employed in support of the project (secretarial, business managers, etc.); utilities, consumer materials, stationery and the like, postal expenses, etc. up to 10% (ten percent) of the total project budget.
- Contingency expenses not exceeding 5% (five per cent) of the total budget.

Non eligible costs (by way of example)

- Costs of production or acquisition of artworks.
- Artist fee.
- Purchase of durable goods (including personal computers, tablet, telephones and their hardware, except when they are intrinsic components of the artwork) and any expense considered as an investment.
- Lump-sum and allowance expenses.
- Ordinary and extraordinary maintenance of properties.
- Donations.
- Expenses for controversies, agreements, registration of legal acts, amends, criminal penalties and interest thereon.
- Any form of undocumented work.

- Any expenses not incurred by the recipient or by the project partners declared in the application.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024**.

In the financial reporting phase, no expenses may be reported prior to the day following the publication of the ranking list by Directorial Decree, or after the official end of the project.

Art. 22.2 – Required documentation

Only proposals submitted in accordance with the procedures set out in art. 5 are eligible for merit evaluation.

The application must contain the following information: details and legal nature of all the implementing subjects, of any cultural partners and of the sponsors; commitment to cover at least 20% (twenty percent) by the applicant and/or any agreements with sponsors; self-certification by the individual applicant or lead applicant attesting the meeting with the general requisites pursuant to art. 4, of all the implementing subjects and of the involved artist; formal acceptance of the conditions of the present call by the individual or lead applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016. If present, project partners must also sign a copy of the information notice which will be attached to the application.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

22.2.1 – Project proposal

The project proposal must conform to the objectives of the call, and contain:

- a) Project summary.
- b) Information on the applicant and its collection, on any involved project and cultural partners and on any sponsors, by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- c) Technical data sheet on the artwork(s) to be acquired, brief bio of the artist.
- d) Clear and detailed information on the promotion and valorisation activities relating to the acquisition in question, demonstrating the credibility, concreteness and effective implementation of the proposal.
- e) Communications strategy.
- f) Detailed production schedule in the form of a Gantt chart.

22.2.2 – Project budget

Application must include a detailed budget of all the project costs, including VAT, that respect the content of art. 22.1 of the call. The budget must be structured in general or macro-categories and

detailed subcategories, following as indicated in the Tenders Portal. The costs for which funding is requested and the costs co-funded by the applicant must be clearly specified.

22.2.3 – Documents

The documentation must contain in full:

- A. Copy of a valid identity document of legal representative of the individual or lead applicant.
- B. In the event of an already acquired artwork, copy of the official inventory slip, or similar documentation, attesting to the artwork's recent acquisition.
- C. Any partnership agreement signed by the legal representatives of all involved parties, as detailed in art. 2, with attached copies of valid identity documents of the signatories.
- D. Authorisation for the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016, signed by any project partners involved.
- E. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.

Art. 22.3 – Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	MAX POINTS
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the project's presentation	30
2. Quality of the research project, in relation to the CV of the promoted artist	20

CRITERION	MAX POINTS
3. Quality and effectiveness of the valorisation and international promotion actions, in terms of visibility of the acquired artwork(s)	20
4. Quality, credibility, and experience of the applicants, with particular reference to the collection and/or the museum that acquires the artwork(s), the institutions, and the partners involved	15
5. Economic consistency based on the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 22.4 - Funding procedures and accounting

22.4.1 – Funding procedures

Funding will be awarded up to the total amount specified in art. 3 of the present document. The DGCC reserves the right not to assign the entire amount.

Funding and accounting procedures will observe the following phases:

- **Phase 1:** announcement to the winners of the sum deliberated by the Jury.
Upon request by the applicant, an advance payment may be granted up to a maximum of 50% (fifty percent) of the funding for the project's production.
In cases where an advance payment is not required, 50% (fifty percent) of the financing shall be awarded upon presentation of a report of the expenses incurred for the same amount and upon presentation of what art. 22.4.2 letter a requires.
- **Phase 2:** at the end of the project, payment of the remaining funding upon presentation of what is required by art. 22.4.2 letter b.

22.4.2 – Accounting procedures

Under penalty of inadmissibility, recipients must present the following documents, which will be specified in greater detail by the DGCC following admission for funding.

- a) For Phase 1, only in cases where an advance is not required**, upon reaching the shares established by the call:
- A table of the expenses actually outlaid up to that moment for the realisation of the project.



- A report of the activities carried out and the objectives reached until that moment, accompanied by any photographic or video documentation, in digital format.
- b) For the remaining funding**, within 30 (thirty) days from the project's conclusion:
- A table of the all the expenses actually outlaid up to that moment for the realisation of the project, including the share of co-funding and any advance payment received.
 - The description of all the activities carried out and the objectives reached, accompanied by photographic documentation and, where available, video documentation, in digital format. The report must also include the press release for the events and/or any reference links.
 - At least 6 (six) images of the promoted artworks and of the promotion and valorisation activities carried out, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

The DGCC supplies the remaining funding after verification.

If a minority share of the funding is managed directly by the project partner, the lead applicant will be the only party responsible for verifying and collecting both the evidence of expenditures and the proofs of payment made by the project partner, in accordance with the terms and procedures that shall be provided by the DGCC.



SECTION VII

Area 3 - Development of talents

Grant for research residencies for artists, curators and critics at an accredited foreign site

Art. 23 - Eligible projects

The grant is aimed at funding research residencies abroad for artists, curators and critics of Italian citizenship or with tax residence in Italy, at authorised and accredited foreign institutions. Projects must aim at activities of research and development of the applicant's practice. Projects may include the production of new artworks, whose costs will not be covered by the grant. Projects must demonstrate their effectiveness in terms of visibility and development of the research of the applicant, and potential in the creation of international networks and relationships of use for her or his professional career.

Projects must include forms of presentation of the results of the residency period, including but not limited to small publications, talks and public programmes to be held also remotely using videoconferencing tools.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

Who may apply

Artists, curators, and critics (also in collective forms) of Italian citizenship or with tax residence in Italy, that meet the requisites pursuant to art. 4. Under penalty of exclusion, applicants must attach **a letter of invitation** written on letterhead and signed by the president or director of the foreign institution hosting the residency (cf. art. 23.2.3 letter B). Applicants must also submit **a motivational letter** in which, in support of their application, they highlight the potential for personal and professional development through the residency project (cf. Art. 23.2.3 letter C). Entities with legal personality are not eligible to apply.

Partnerships and agreements

Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the Call. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 23.1 - Amount of the grant, restrictions and duration of projects

Grants shall be awarded on the basis of the amount requested by applicants up to the maximum amount indicated in art. 3 of €10.000,00 (ten thousand euros/00). The consistency of the amount will be evaluated by the Jury on the basis of the type of research, the duration and the expected outputs. The Jury may decide not to assign the entire amount.

The grant will be allocated to support the expenses necessary for carrying out the residency and developing the related research, including but not limited to travel (economy class), transport and visa; health insurance fees; contribution towards renting lodgings and/or studio, contribution towards staging a show and/or a publication focusing only on the results of the residency.

Pursuant to the Italian Council Regulations, and to the present call for proposals, the grant is a prize awarded in recognition of particular artistic, scientific or social merit and is paid gross of any tax charge.

The project may only be carried out during the time period specified in the calendar referred to in art. 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024**.

Art. 23.2 - Required documentation

Only proposals submitted in accordance with the procedures set out in art. 5 are eligible for merit evaluation.

The application must contain the following information: details of the applicant, details and legal nature of the foreign host institution and of any involved cultural partners; self-certification by the applicant attesting the meeting with the general requisites pursuant to art. 4; the formal acceptance of the conditions of the present call by the applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

23.2.1 - Project proposal

The project proposal must conform to the objectives of the call, and contain:

- a) Project summary.
- b) Information on the applicant, on the involved foreign institution, on any cultural partners by means of brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art.4 of the call.
- c) Clear and detailed information on the residency project, also showing the impact in terms of visibility, the development of the research of the involved artist/curator/critic, and of the potential to create international relationships and networks.
- d) Any promotional events and/or activities related to the project and its communication strategy.
- e) Detailed schedule in the form of a Gantt chart.

23.2.2 - Financial request

Following the application form in the Tender Portal, the applicant must specify the amount requested for the grant within the limits indicated in art. 3 and art. 23.1, listing the types of expenses necessary to carry out the project divided into broad headings. Please note that the listing of expenses is solely intended to measure the financial congruity of the proposal submitted. Any other research grants, scholarships, etc. must be mentioned in the financial request.

23.2.3 - Documents

The documentation must contain in full:

- A. Copy of a valid identity document and taxpayer ID of the applicant.
- B. Under penalty of exclusion, the letter of invitation from the foreign cultural institution hosting the residency project of the applicant, signed by the legal representative.
- C. Under penalty of exclusion, applicant's motivation letter.
- D. Any letters of commitment to promote the project by each of the involved cultural partners, as detailed in art. 2.

Art. 23.3 - Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:

CRITERION	Max points
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the project's presentation, with particular reference to the development of the candidate's international relations	30
2. Quality of the research project, in relation to the CV and the candidate's motivation	20
3. Impact of the project in terms of visibility, career development of the candidate in contact with the location of the residency, and potential to create international relationships and networks	20
4. Quality, credibility, and experience of the location of the residency, of the institutions and partners involved	15
5. Congruity of the financial request in relation to the project	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 23.4 - Funding procedures and report of activities

23.4.1 – Funding procedures

The funding of the grant will respect the following phases:

- **Phase 1:** announcement to the winners about the sum, acceptance by the recipient of 50% (fifty percent) of the grant assigned, following the procedures announced by the DGCC.
- **Phase 2:** payment of the remaining 50% (fifty percent) of the grant halfway through the research process, upon presentation of what art. 23.4.2, letter a requires.

The grant does not require the submission of a financial report, but a detailed and comprehensive report clearly showing the research output in relation to the amount granted.

23.4.2 – Documents for monitoring the activities

Under penalty of revocation of the grant awarded, recipients must present the documentation listed below, which will be specified in greater detail in accordance with the terms and procedures provided by the DGCC:

- a) For the payment of the remaining 50% (fifty percent) of the grant halfway through the residency, a descriptive report of the activities carried out and the objectives reached until that moment and the activities to be carried out in the remaining months, must be submitted. The report must contain photographic or video documentation, in digital format. After making the verifications, the DGCC will pay the balance.
- b) Within 30 (thirty) days from the project's conclusion:
 - A report of the activities carried out, the goals achieved and the outputs of the project in relation to the award received must be sent, accompanied by photographic documentation and, video documentation (if available), in digital format. The report must also include the communications and promotion initiatives carried out, enclosing the press review of the events.
 - At least 6 (six) images of the activities carried out, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

SECTION VIII

Area 3 - *Development of talents*

International research grants for artists, curators, and critics

Art. 24 - Eligible projects

The grant is for artists, curators or critics of Italian citizenship or with tax residence in Italy, that present research projects aimed at the evolution and at the formative and conceptual development of their own artistic, critical, and curatorial practice in an international perspective.

Projects must include contacts and collaborations with foreign institutions and at least one moment of presentation of the research practices and/or results to the public abroad. The involved institutions must be public or private not for profit entities clearly active and accredited in the field of contemporary art.

The presentation of the research practices and/or results may take place, merely by way of example, through workshops; talks; conferences, also to be held remotely using videoconferencing tools; performance events; project rooms; small, result-oriented publications.

The collaboration with international institutions (i.e., cultural partners) does not necessarily imply physical presence on the institution's venue during the research.

Projects must concern defined and original issues and will have to be credible and effective for the development of the research of the applicant and for potential in creating international relationships and networks for her or his professional career. The purpose of the grant is to enable the applicant to devote time to research, devising and designing new projects, field trips, training and developing the theoretical and practical tools useful for the growth and improvement of her or his practice, as well as expanding her or his international network.

Projects may not start before 30 June, 2023 and must be completed by 31 August, 2024.

The grant is dedicated to supporting mainly the applicant's artistic, critical, and curatorial practice and not the production of works, shows or scientific publications.

The grant is not an academic degree. Applicants are asked to specify any other research allowances or study grants conferred to for the same project on any grounds, even after the grant is awarded.

Who may apply

Artists, curators, and critics of Italian citizenship or with tax residence in Italy, also in collective form, meeting the requisites as per art. 4. Under penalty of exclusion, applicants must attach **at least one letter of recommendation** on letterhead, duly signed by Italian or international experts accredited in the sector (cf. art. 24.2.3 letter D). Applicants must also submit **a motivational letter** in which, in support of their application, they highlight the potential for personal and professional development through the research project (cf. art. 24.2.3 letter C). Entities with legal personality are not eligible to apply.

Partnerships and agreements

Under penalty of exclusion, applicants must demonstrate the involvement of at least one prominent international cultural partner. Cultural partners involved in the national and international promotion of the project must sign a letter of commitment as detailed in Article 2 of the Call. Please note that cultural partners who do not provide letters of commitment, or who provide unsigned letters, cannot be considered for evaluation.

Art. 24.1 - Amount of the grant, restrictions and duration of projects

Grants shall be awarded on the basis of the amount requested by applicants up to the maximum amount indicated in art. 3 of €10.000,00 (ten thousand euros/00). The consistency of the amount will be evaluated by the Jury on the basis of the type of research, the duration, and the expected outputs. The Committee may decide not to allocate the entire amount.

Pursuant to the Italian Council Regulations, and to the present call for applications, the grants are intended as prizes awarded in recognition of particular artistic, scientific or social merit and are granted gross of any tax charges.

The grant will be allocated to support the expenses necessary for supporting the research and development of the artistic/critical/curatorial practice, as well as the presentation of the research abroad and in Italy and/or for a small publication of the results of the research.

The project may only be carried out during the time period specified in the calendar referred to in Article 6. The project must officially begin the day after the formal acceptance of the financing by the individual or lead applicant and must be completed in all its phases **by 31 August, 2024**.

Art. 24.2 - Required documentation

Only proposals submitted in accordance with the procedures set out in Article 5 are eligible for merit evaluation.

The application must contain the following information: details of the applicant, details and legal nature of the involved cultural partners; self-certification by the applicant attesting the meeting with the general requisites pursuant to art. 4, the formal acceptance of the conditions of the present call by the applicant for itself and for the other parties directly involved in the project; the consent to the processing of personal data and the information note pursuant to art. 13 of Italian Legislative Decree no. 196/2003, as amended by Italian Legislative Decree 101/2018, and art. 13 of Regulation (EU) no. 679/2016.

The application will contain the project proposal, the project budget and the required documents, as set out in the following paragraphs.

24.2.1 - Project proposal

The project proposal must conform to the objectives of the call, and contain:

- a) Project summary.
- b) Information on the applicant, clearly specifying:



- a description of the research and/or practices carried out over the years, indicating the main activities carried out both nationally and internationally.
 - full curriculum vitae, clearly indicating the activities carried out until the presentation of the application; education and degrees; national and/or international exhibitions; participation in national and/or international events; participation in conferences of national or international importance; publications; bibliography; any works in not for profit public or private collections (for artists); any teaching activities; collaborations with institutions of qualified importance in the area of the contemporary arts, national or international;
 - links to any reference websites.
- c) Information on the research, the purposes, and any results to be achieved during the research period.
- d) Proposal of activities and events related to the presentation of the project at cultural partners, or Italian and foreign institutions accredited in the area of the contemporary arts, with annexed information, brief bios with links to the reference websites, showing pertinence to the admissibility requisites specified in art. 4 of the call.
- e) Detailed schedule in the form of a Gantt chart.

24.2.2 - Financial request

Following the application form in the Tender Portal, the applicant must specify the amount requested for the grant within the limits indicated in art. 3 and art. 24.1, listing the types of expenses necessary to carry out the project divided into broad headings. Please note that the listing of expenses is solely intended to measure the financial congruity of the proposal submitted. Any other research grants, scholarships, etc. must be mentioned in the financial request.

24.2.3 - Documents

The documentation must contain in full:

- A. Copy of a valid identity document and taxpayer ID of the applicant.
- B. Under penalty of exclusion, at least one letter of commitment to promote the project by a foreign cultural partner, as detailed in art. 2.
- C. Under penalty of exclusion, applicant's motivation letter.
- D. Under penalty of exclusion, at least 1 (one) letter of recommendation on letterhead, duly signed by an Italian or international expert accredited in the sector.

Art. 24.3 - Evaluation of proposals

As indicated in art. 6, applications received by the deadlines indicated in art. 5 will be verified internally for correctness and completeness by the DGCC. Subsequently, the proposals will be evaluated by the Jury which will draw up a ranking based on the following points system:



CRITERION	Max points
1. Quality and general originality of the project in terms of response to the objectives outlined in the call, and clarity and consistency of the project's presentation, with particular reference to the development of international relations	30
2. Quality of the project in terms of originality, specificity, and currency, in relation to the CV and the applicant's motivation	20
3. Impact of the project in terms of the development of the applicant's research on an international level and potential to create relationships and networks abroad	20
4. Quality and credibility of contacts, institutions, and partners involved	15
5. Economic consistency of the presented budget	15

In addition to the winners, projects that have garnered at least 70 (seventy) points out of 100 (one hundred) will be considered. Should a recipient refuse the award, the next-ranked applicant will be chosen.

The Jury's decisions, as well as its working methods, are without appeal or dispute. The results of the evaluation will be published on the DGCC website.

Art. 24.4 - Funding procedures and report of activities

24.4.1 – Funding procedures

The funding of the grant will respect the following phases:

- **Phase 1:** announcement to the winners about the sum, acceptance by the recipient of 50% (fifty percent) of the amount assigned, following the procedures announced by the DGCC;
- **Phase 2:** payment of the remaining 50% (fifty percent) of the grant halfway through the research process, upon presentation of what art. 24.4.2, letter a requires.

The grant does not require the submission of a financial report, but a detailed and comprehensive report clearly showing the research output in relation to the amount granted.

24.4.2 – Documents for monitoring the activities

Under penalty of revocation of the grant awarded, recipients must present the documentation listed below, which will be specified in greater detail in accordance with the terms and procedures provided by the DGCC:



- a) For the payment of the remaining 50%** (fifty percent) of the grant halfway through the research, a detailed description of the activities carried out and the objectives reached until that moment and the activities to be carried out in the remaining months, complete with any photographic or video documentation, in digital format. After making the verifications, the DGCC will pay the balance.
- b) Within 30 (thirty) days** from the project's conclusion:
- A report of the activities carried out, the goals achieved and the outputs of the project in relation to the award received must be sent, accompanied by photographic documentation and, video documentation (if available), in digital format. The report must also include the communications and promotion initiatives carried out, enclosing the press review of the events.
 - At least 6 (six) images of the activities carried out, free of rights of use and with credits, to be used for the communication of the projects on the DGCC's channels.

